FULBRIGHT APPLICATION TIMELINE & CHECKLIST 2020
(Please use this checklist and bring to every IP advising appointment)

UI Campus Deadline: September 1, 2020
Priority Deadlines: June 15-22, 2020 (see below)

JANUARY:
- Attend the Fulbright Intensive Workshop on Friday, January 31, 8:45 a.m.-12:00 p.m.

FEBRUARY:
- Make an initial appointment with UI Fulbright Program Advisor, Karen Wachsmuth, to discuss your ideas
- Meet with a designated UI Faculty Fulbright Mentor for general guidance (See list of Mentors with contact info and office hours)
- Begin identifying a country that fits your qualifications and interests by searching the Countries tab on the Fulbright website: http://us.fulbrightonline.org/
- Look at sample Fulbright essays on the UI grants website
- Identify UI faculty with in-country contacts: http://international.uiowa.edu/funding/ui-faculty-international-research-connections
- Identify a possible Host Affiliation in your country of choice (Study/Research only)
- February 25: Writing Workshop #1 3:30-5:00, UCC 1117

MARCH:
- Find a faculty member to serve as your Fulbright mentor and request assistance in writing
- Meet with your advisor and provide the UI Faculty Mentor letter (you will get this letter from Karen Wachsmuth during your initial appointment) to discuss in person
- Begin drafting grant proposal or summary to send to potential international host affiliation(s) (Study/Research only)
- Make formal contact such as email correspondence with your international affiliation(s) in order to receive preliminary confirmation (Study/Research only)
- March 25: Writing workshop #2 on the personal statement, 4:30-6:00 pm via zoom

APRIL:
- Early April: Fulbright 2020-2021 competition is announced. See Fulbright website (http://us.fulbrightonline.org/) for new competition information—look under Countries
- Week of April 13-17: Attend Fulbright Week events (via Zoom) for information on this year’s competition offerings (to sign up for sessions held during Fulbright Week, please go here to register)
- Formally request 3 faculty (or other) recommendations in writing before faculty leave for the summer (3 recommendations are required)
- Start preliminary drafts of essays and send to Karen Wachsmuth, your departmental advisor, and other readers
- April 27: Writing Workshop #3 3:30-5:00 pm via Zoom (to sign up for the Writing Workshop #3 please go here to register)

Review information regarding foreign language evaluations and formally make arrangements for a Foreign Language Evaluation with a faculty member (if needed)—contact appropriate evaluator in the Division of World Languages: http://international.uiowa.edu/funding/foreign-language-resources (Foreign language evaluations may not be necessary, depending on country and type of grant)

- Start working on Fulbright online application

MAY:
- May 7: 12:00-3:00 Workshop: Write the First Draft of Your Fulbright Essays in One Day, via Zoom
  Join us for an intensive, fun, guided writing session with Fulbright Program staff that will help you get started on your Fulbright application essays! Statement of purpose and personal statements.
May 7: 3:00-4:30 Fulbright Year-End Celebration Reception for Students and Faculty
Please join us to celebrate this year's Fulbright applicants, and to express our thanks to the UI Fulbright Family, including the Fulbright Faculty Committee, Fulbright Mentors, and friends. (to sign up for the online Workshop and/or reception please go here to register)

JUNE:
o Continue essay drafting—join other UI applicants and Karen to work together in a summer essay group!
o Request all official transcripts (mandatory for every institution attended—see Fulbright website for specifics). To order your UI transcripts: https://registrar.uiowa.edu/transcripts. Your complete spring 2020 transcripts will be available after May 15th.

Priority Application Deadlines (Optional): for students seeking maximum feedback on their early application drafts, and faculty seeking feedback on their recommendations
-o June 15: Application Priority Deadline Graduate and Undergraduate applicants (a substantial draft of your application needs to be handed in)
o June 22: Recommender Priority Deadline (your recommenders send their letter drafts to Dr. Wachsmuth for feedback)

JULY:
o Continue revising your application

AUGUST:
o Request that faculty and other recommenders upload their recommendations to the online application system (all 3 recommendations must be uploaded by Aug. 15th)
o Finalize affiliation letter (Study/Research only)
o Upload transcripts (this can be time-consuming and require IT assistance—library staff can help)
o Schedule foreign language evaluations if needed before August 15th
-o Continue essay revisions
-o Prepare for Fulbright Mock Interviews (August 28)

SEPTEMBER:
September 1, 12pm (noon): UI Campus submission deadline of complete application (no exceptions)
Incomplete applications will not be accepted!
o Make an appointment to submit your application in IP in person
-o Submit your application on or before Sept. 1 in person in International Programs
-o Continue essay revisions
-o Prepare for Fulbright Faculty Interviews (Sept. 8-18)
o Revise application (if needed) after receiving faculty feedback

Final submission of application: Monday, September 21-no exceptions

JANUARY
-o Mid-Late January: notification of Semi-Finalist status: either Recommended or Non-Recommended
-o Recommended students must contact Karen immediately about submitting official transcripts to Fulbright

MARCH – MID-APRIL
Notification of Fulbright Finalist status: either Finalist, Alternate, or Non-Select (notification of Alternates promoted to Finalist continues through summer)