

# Stanley Undergraduate Award for International Research Application

**\*\*Send your completed application form and signed waiver (last page) to [ip-grants@uiowa.edu](mailto:ip-grants@uiowa.edu) -- incomplete applications will not be reviewed**

Applicants MUST fill out the form in Adobe Acrobat Reader - download at <https://acrobat.adobe.com/us/en/products/pdf-reader.html> \*\* Mac users, please check that the application is legible on a PC before sending!

First Name: \_\_\_\_\_ Middle Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

UI Student ID Number: \_\_\_\_\_

Year in School:

- First-year
- Sophomore
- Junior
- Senior

Major(s): \_\_\_\_\_

Minor(s)/Certificates: \_\_\_\_\_

Intended graduation date: \_\_\_\_\_

UI email address ((All official grants-related correspondence will be sent to this address): \_\_\_\_\_

Current mailing address: \_\_\_\_\_

Primary/Cell Phone Number: \_\_\_\_\_

Home Country (if other than the U.S): \_\_\_\_\_

Hometown: \_\_\_\_\_ Home State/Province: \_\_\_\_\_

Please fill in your current CV on the next 2 pages (900 word maximum) that includes the following fields:

- Education – major/program (anticipated completion)
- Topic of thesis or degree related final project (if applicable)
- Student activities/Community Engagement – club memberships/offices held/volunteering
- Honors/Awards/Conference Presentations/Publications
- Previous time abroad (professional/volunteering/study abroad, etc.)
- Employment (on/off campus)

Please refer to CVs and Resumes Guidelines from the UI Graduate College:

<https://iowagradsuccess.wordpress.com/careers/career-materials/>





## Project Overview

Title of Research Project: \_\_\_\_\_

Dates for Project (mm/dd/year-mm/dd/year): \_\_\_\_\_

Project Duration - in number of days (must be a minimum of 28 days):

\_\_\_\_\_

Name of Stanley project faculty advisor: \_\_\_\_\_

Will your advisor be supervising your research for at least four weeks?

- Yes
- No

Purpose of research:

Name of contacts and institutional affiliations already made (if any):

## Language Preparation

List the language(s) you will need to know to conduct your proposed research:

\_\_\_\_\_

Number of years you have formally studied the language(s):

\_\_\_\_\_

Level of proficiency (1 = beginning, 2 = intermediate, 3 = advanced):

\_\_\_\_\_

## Research Proposal

Please enter a 900-1,000 (approx. 2 pages) research proposal below and on the next page, summarizing your research plans and your reasons for undertaking this research in the chosen country. Include the following sections:

- Abstract (generally one paragraph in length)
- Main research problems/questions
- Methods/approaches/detailed plan of research
  - Language background and strategies (if needed)
  - Timeline
  - IRB considerations
- Academic and linguistic preparation
- Possible outcomes/intellectual and public impacts from the internationally-focused research
- The importance of a Stanley grant for your degree objectives and career goals

Research proposal:

Research proposal (cont.):

## Human Subjects Research Advisor Form

Instructions: You must consult with your faculty advisor before completing this form. Please see detailed explanation below.

All applicants must confer with a UI faculty advisor when designing and conducting their project. If you are selected for an award, **you must attend the mandatory Stanley Meeting**, where you will be required to submit a Human Subjects Research Determination (HRSD) form to ask if approval must be obtained from the UI Institutional Review Board (IRB). The HRSD form is a short form in the electronic IRB application system called HawkIRB. You will provide information about your study design and procedures and an IRB Chair will determine whether your project meets the definition of human subjects research. There are two possible outcomes from an HRSD form:

- IRB approval is required – You must then submit a HawkIRB New Project form and receive IRB approval prior to implementing any research activity. You and your faculty advisor are required to follow all federal regulation and institutional policies regarding the conduct of human subjects research.
- IRB approval is not required – You are free to conduct the project as described in the HSRD form. If you change the project design, the only way to tell if you need IRB approval is to submit another HRSD form

\*A representative from the IRB will assist awardees with completing an HRSD form at the mandatory Stanley meeting in March.

## International Programs Stanley Award Human Subjects Research Advisor Form – student version

As an applicant for the Stanley International Research Award, I hereby certify that I have truthfully disclosed the full details of my research project to my advisor.

I understand that:

- If selected for a Stanley Award, I will attend the Mandatory Stanley Meeting in order to being the approval process
- I will be required to submit a Human Subjects Research Determination (HSRD) form to the Institutional Review Board (IRB)
- To maintain Stanley funding, I must obtain IRB approval or a determination that IRB approval is not required
- My faculty advisor and I are ultimately responsible for compliance with federal and UI regulations concerning human subjects research
- My Stanley Project Faculty Advisor will be included in all correspondence regarding these requirements
- If I do not carry out the above steps, my award will be withdrawn

Electronic Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## Stanley Project Faculty Advisor Reference Contact Information

Applicants should contact their Faculty Project Advisor directly to ask for a recommendation. Faculty Project Advisors should be directed to the Faculty Advisor Reference Form for Stanley Undergraduate Award Applicants on the IP website. Each advisor will need to fill out and submit the complete form, which includes the International Programs Stanley Award Human Subjects Research Advisor Form and a separate letter of recommendation.

Please list the contact information below for the faculty advisor who will serve as your reference.

**IMPORTANT: You alone are responsible for making sure that your advisor submits your Stanley recommendation by the deadline. Applications submitted without accompanying faculty recommendations will be considered incomplete and will not receive consideration.**

Name: \_\_\_\_\_ Department: \_\_\_\_\_

Email Address: \_\_\_\_\_ Telephone: \_\_\_\_\_





## INTERNATIONAL PROGRAMS

1111 University Capitol Centre  
Iowa City, Iowa 52242-5500 USA  
319-353-2700 Fax 319-335-0280  
<http://international.uiowa.edu>

### **Grants and Fellowships Permission Form and Waiver International Programs, University of Iowa**

- 1) I understand that it is an honor and privilege to apply for an award in the competition at the University of Iowa. By my signature below, I acknowledge that both my personal reputation and the reputation of the University would benefit from the manner in which I represent myself and the University of Iowa. I will do everything within my control to safeguard my good name and that of the University of Iowa throughout the award competition period.
- 2) I certify that all of the information included in my application for this award, including listings of activities and awards, research undertaken or planned, and personal statements or other essays, are my own work and are accurate and honest to the best of my knowledge.
- 3) I grant permission for International Programs to publish in print, electronic, or video format my biographical information and the likeness or image of myself to publicize my nomination and/or receipt of any scholarship, fellowship, or travel award. I also consent to have a copy of my application and all supporting materials retained indefinitely in International Programs and understand that it may be made available to future applicants (with personal identifiers redacted) as an example for them to review as they prepare their own applications. I agree to keep International Programs informed to the best of my ability as to my standing in future competitions.
- 4) I hereby waive my right to view faculty and institutional letters of recommendation or endorsement which are written for the purpose of this award competition. While copies of these letters may be provided to me by the authors, I understand that this is done as a courtesy by the author and does not affect this waiver.
- 5) As required under the Family Educational Rights and Privacy Act, commonly known as FERPA, I hereby give permission for my grade point average (GPA), transcripts, individual course grades, and individual assignment grades to be used and discussed as a part of faculty and institutional letters of recommendation and endorsements and the applications for this award competition. I also give permission for International Programs to request unofficial and official copies of my transcript(s) as part of the application process.
- 6) I give permission for International Programs to access my student conduct record. I understand this information will be made available only to qualified people who need to see it in the course of their duties.

**By typing your name below, you certify that you've read and agree to the above terms. You agree your electronic signature is the legal equivalent of your manual signature.**

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Student Signature

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Date (mm/dd/yyyy)

## **FINAL SUBMISSION INSTRUCTIONS**

**\*\*Send your completed application form and signed waiver (last page) to ip-grants@uiowa.edu**

Note: Please fill out the form in Adobe Acrobat Reader - free download at <https://acrobat.adobe.com/us/en/products/pdf-reader.html>\*\*