

## FULBRIGHT APPLICATION TIMELINE & CHECKLIST 2022

*(Please use this checklist and bring to every IP advising appointment)*

**UI Campus Deadline: September 1, Priority Deadline: June 15, (see below)**

### JANUARY

- o Attend the virtual Fulbright Intensive Workshop on Friday, January 28: 9:30 a.m.-11:30 a.m.

### FEBRUARY:

- o **Make an initial appointment with UI Fulbright Program Advisor, Karen Wachsmuth, to discuss your ideas**
- o **Meet with a designated UI Faculty Fulbright Mentor for general guidance (See list of Mentors with contact info and office hours)**
- o Begin identifying a country that fits your qualifications and interests by searching the *Countries* tab on the Fulbright website: <http://us.fulbrightonline.org/>
- o Look at sample Fulbright essays on the UI grants website
- o Identify UI faculty with in-country contacts: <http://international.uiowa.edu/funding/ui-faculty-international-research-connections>
- o Identify a possible Host Affiliation in your country of choice (**Study/Research only**)
- o **February 24:** Writing Workshop #1 3:30 - 5 pm via zoom

### MARCH:

- o **Find a faculty member to serve as your Fulbright mentor and request assistance in writing**
- o Meet with your advisor and provide the UI Faculty Mentor letter (you will get this letter from Karen Wachsmuth) to discuss in person
- o Begin drafting grant proposal or summary to send to potential international host affiliation(s) (**Study/Research only**)
- o Make formal contact such as email correspondence with your international affiliation(s) in order to receive preliminary confirmation (**Study/Research only**)
- o **March 30:** Writing Workshop #2 on the personal statement, 3:30-5:00 pm via zoom

### APRIL:

- o **Early April:** Fulbright 2022-2023 competition is announced. See Fulbright website (<http://us.fulbrightonline.org/>) for new competition information—look under Countries
- o **Week of April 11-15:** Attend Fulbright Week events for information on this year's competition offerings
- o Formally request 3 faculty (or other) recommendations in writing before faculty leave for the summer (*3 recommendations are required*)
- o Start preliminary drafts of essays and send to Karen Wachsmuth, your departmental advisor, and other readers
- o **April 28:** Writing Workshop #3 3:30-5:00 pm via zoom
- o Review information regarding foreign language evaluations and formally make arrangements for a Foreign Language Evaluation with a faculty member (*if needed*)--contact appropriate evaluator in the Division of World Languages: <http://international.uiowa.edu/funding/foreign-language-resources> (Foreign language evaluations may not be necessary, depending on country and type of grant)
- o Start working on Fulbright online application

### MAY:

- o **May 4:** 1:30-3:00 pm **Workshop: Write the First Draft of Your Fulbright Essays in One Day**, via zoom  
Join us for an intensive, fun, guided writing session with Fulbright Program staff that will help you get started on your Fulbright application essays! Statement of purpose and personal statements.
- o **May 4:** 3:00-4:30 **Fulbright Year-End Celebration Reception for Students and Faculty**  
Please join us to celebrate this year's Fulbright applicants, and to express our thanks to the UI Fulbright Family, including the Fulbright Faculty Committee, Fulbright Mentors, and friends.

## JUNE:

- o Request UI **official** transcript (please do not use other formats!) *if not taking summer classes*
- o To order your UI transcripts: <https://registrar.uiowa.edu/transcripts>. Your complete spring 2022 transcripts will be available after **May 15<sup>th</sup>**
- o Request other transcripts—(mandatory for every institution attended—see Fulbright website for specifics).
- o Continue essay drafting—join other UI applicants and Karen to work together in a summer essay group!

**Priority Application Deadline (Optional):** for students seeking maximum feedback on their early application drafts

- **June 15: Application Priority Deadline** Graduate and Undergraduate applicants (a substantial draft of your application needs to be handed in, more details on ICON)

## JULY:

- o Continue revising your application

## AUGUST:

- o Request that faculty and other recommenders upload their recommendations to the online application system (all 3 recommendations must be uploaded by **Aug. 15th**)
- o Finalize affiliation letter (**Study/Research only**)
- o Upload transcripts (this can be time-consuming and require IT assistance—library staff can help)
- o Schedule foreign language evaluations if needed **before August 15th**
- o Continue essay revisions
- o Request UI **official** transcript (do not use other methods!) *if taking summer classes*

## SEPTEMBER:

**Thursday, September 1, 12pm (noon): UI Campus submission deadline** of complete application (no exceptions) **Incomplete applications will not be accepted!**

- o Make an appointment to submit your application in IP
- o Submit your application **on or before Sept. 1—you will receive an interview time with the Faculty Committee**
- o Continue essay revisions
- o Prepare for Fulbright Faculty Interviews (**Sept. 6-16**)
- o Revise application after receiving faculty feedback

**Final submission of application: Monday, September 19, 12 noon-no exceptions**

## **FULBRIGHT NATIONAL AND INTERNATIONAL REVIEW STAGES POST-SUBMISSION**

### JANUARY

Mid-Late January: notification of Semi-Finalist status: either Recommended or Non-Recommended

### MARCH – MAY

Notification of Fulbright Finalist status: either Finalist, Alternate, or Non-Select  
(*notification of Alternates promoted to Finalist continues through summer*)

### SUMMER & FALL

Possible orientations in Washington, D.C. or abroad

### SEPTEMBER –MARCH

Grant period begins abroad