



ISAB

International Student Advisory Board





We're Recruiting!

**Application
Deadline**

March 9th

“Advisory Board”

An advisory board is a group that provides strategic advice about a specific group that they represent to the decision-makers at the institution

ISAB Mission

Research, Facilitate, Collect, Advocate

The International Student Advisory Board (ISAB) seeks to advocate for international student needs, to voice international student feedback and concerns, to improve international student experience, and to help the campus to be more inclusive to international students.

What We Do

In order advocate for international student needs, to voice international student feedback and concerns, to improve international student experience, and to help the campus to be more inclusive to international students, ISAB ...

Serves as a Sounding Board

We provide recommendation to assist university departments on improving services or projects to better serve international students. We also gather feedback from international students.

Meet with university departments/administrators

Builds Connections

We connect with international student organizations, as well as other organizations on campus to hear their stories, needs, and concerns.

Global Roundtable

Facilitates Program

We facilitate programs to connect international and domestic students and to increase their involvement on campus.

Get To Know Us Program

ISAB History

- Established in 2014
- Joint initiative between
 - University of Iowa Student Government (UISG)
 - Graduate & Professional Student Government (GPSG)
 - International Programs
 - Division of Student Life



ISAB Past Achievements

- International Student Town Hall (2018)
- Representation at International Student Committee
- Get To Know Us program Facilitation
- Participation in Student Leader Roundtable
- Feedback on pronouns, health insurance and strategic planning

Meeting with **Departments**

- University Housing & Dining (UH&D)
- University Counseling Service (UCS)
- Recreational Services
- Orientation Services
- International Student & Scholar Services (ISSS)
- International Programs
- English as a Second Language (ESL)

Initiation of **Global Roundtable** (2019)

- Dance Marathon African Student Association
- Indian Student Alliance Slavic Student Alliance
- Heart Workshop Arab Students Association
- Filipino Student Association
- South Asian Student Alliance
- Pakistani Students Association
- Chinese Students & Scholars Association

ISAB Structure (2020 – 2021)

10 Undergraduate students

- 1 hour weekly meetings

8 Graduate students

- 1.5 hour bi-weekly meetings

General Members Commitments:

- Fall & Spring retreats
- NCBI Training
- Any additional meetings for projects

Leadership Team:

- Co-Chairs (1 undergrad & 1 grad)
- Secretary (1 undergrad & 1 grad)
- Communication Director
- Get To Know Us Director (currently in transition)
- Additional leadership positions

ISAB Member Responsibilities (2020 – 2021)

To provide feedback to university departments and units,

Increase cultural competency to facilitate conversations and to advocate for international students,

ISAB members are expected to...

Attend meetings, retreats, and trainings:

- All: 2 board meetings (1.5 hr each)
- Fall & spring retreats (8 hrs each)
- NCBI training (1 full-day training – 7.5 hr)
- Additional meetings to meet with stakeholders and project groups depends on the tasks/project groups

Communicate regularly and in a timely manner for:

- Email communication
- Representation/presentation request
- Feedback request

ISAB Leadership Team Responsibilities (2020 – 2021)

Board Chairs (1 Undergrad & 1 Grad)

- Maintain communication with advisors, liaisons, and external stakeholders
- Coordinate retreats for ISAB members with advisor
- Oversee all ongoing projects to ensure progress
- Facilitate board meetings

Secretaries (1 Undergrad & 1 Grad)

- Take meeting minutes & manage internal documents
- Facilitate internal communication
- Maintain shared document platforms, including ICON page & OneDrive
- Lead recruitment & selection

Communication Director (Undergrad)

- In charge of raising awareness of ISAB projects
- Lead Global Roundtable
- Maintain communication with international student organizations
- Facilitate a collaborative network with multicultural and domestic student organizations
- Work with social media coordinator to manage ISAB social media accounts

Get To Know Us Director (Undergrad)

- Meet with the Get To Know Us team regularly
- Oversee the operation and continuing development of Get To Know Us program
- Meet with stakeholders of the Get To Know Us program as needed
- Compile report for progress and accomplishments of Get To Know Us program

Timeline

Commitment through Fall & Spring Semesters

| Month | All Members | Undergrad | Grad | Leadership |
|-------------------|---|--------------------------------------|---|--|
| August | Full-day retreats on Saturday, August 29 & Saturday, January 23 + 1 board meeting | | | |
| January | Full-day retreats on Saturday, August 29 & Saturday, January 23 + 1 board meeting | | | |
| September | 1 Full-day NCBI training on Saturday, 1.5-hour joint meeting in February | Weekly 1 hour meeting | Bi-weekly 1.5 hour meeting + project time | Additional 1 hour weekly leadership team meeting 1:1 meeting with advisor |
| February | | | | |
| October, November | 1.5-hour joint meeting on Saturday October 10, November 7, March 27, April 24 | Weekly 1 hour meeting + project time | Bi-weekly 1.5 hour meeting + project time | Additional 1 hour weekly leadership team meeting 1:1 meeting with advisor |
| March, April | | | | |
| December | One in-person transition meeting of outgoing and incoming members | One 1 hour board meeting | One 1.5 hour board meeting | One leadership team meeting 1:1 meeting with advisor |
| May | | | | |

Why ISAB?

An **undergraduate/graduate student** at the University of Iowa
Domestic, International, Multicultural

Passionate about **advocating** to improve international student experiences

Want to create a more **inclusive** campus environment for international students



ISAB

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Thank you!

Contact information:

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