

② *Statement of Proposed Study*

Name

Request for Letter of Recommendation

Scholarship(s) applying for

To be completed by the applicant:

Name of applicant: _____

Name of referee: _____

Department: _____

Application Deadline

Under the provisions of United States federal law (Section 438 of Public Law 90-247 as amended), students are permitted access to certain educational records. Section 438(a)(2)(B) provides that a student may waive the right to inspect confidential letters of recommendation. Many applicants have concluded that the effectiveness of recommendation letters may be enhanced by having it made clear that such letters are written in confidence. *If you waive your right to inspect the letter requested by this form, please sign:*

Applicant's signature _____

To the referee:

On an attached sheet, please explain why you believe this student should be awarded a scholarship for study abroad. In addition, please indicate how long and in what capacity you have known the applicant. The Study Abroad Scholarship Committee will appreciate your candid appraisal of the applicant's academic and personal suitability for his/her proposed program of study abroad, and of the suitability of the program abroad to the applicant's academic program. ***Please send this form with your letter of reference to Office for Study Abroad, 1111 UCC, by the deadline indicated above. Letters may also be e-mailed to teresa-kout@uiowa.edu. Thank you!***

✂-----

Request for Letter of Recommendation

Scholarship(s) applying for

To be completed by the applicant:

Name of applicant: _____

Name of referee: _____

Department: _____

Application Deadline

Under the provisions of United States federal law (Section 438 of Public Law 90-247 as amended), students are permitted access to certain educational records. Section 438(a)(2)(B) provides that a student may waive the right to inspect confidential letters of recommendation. Many applicants have concluded that the effectiveness of recommendation letters may be enhanced by having it made clear that such letters are written in confidence. *If you waive your right to inspect the letter requested by this form, please sign:*

Applicant's signature _____

To the referee:

On an attached sheet, please explain why you believe this student should be awarded a scholarship for study abroad. In addition, please indicate how long and in what capacity you have known the applicant. The Study Abroad Scholarship Committee will appreciate your candid appraisal of the applicant's academic and personal suitability for his/her proposed program of study abroad, and of the suitability of the program abroad to the applicant's academic program. ***Please send this form with your letter of reference to Office for Study Abroad, 1111 UCC, by the deadline indicated above. Letters may also be e-mailed to teresa-kout@uiowa.edu. Thank you!***

This application form is used for several merit-based study abroad scholarships. (Need-based grants are also offered, using a separate form.) The application can be downloaded (as a PDF or MSWord doc) at
< <http://international.uiowa.edu/study-abroad/funding/scholarships/need-based/default.asp> >.

Eligibility

Check individual scholarship descriptions on our web site to determine your eligibility for particular awards. You will be considered only for the award(s) you are eligible for.

Instructions

- Statement of Proposed Study:** Describe the study abroad program in which you intend to participate and/or the independent study project you are planning to undertake, and explain how you expect your time abroad to contribute to your academic and personal goals.
- Personal Profile:** Write a narrative description of yourself, explaining why you believe you are a strong candidate for a merit-based study abroad scholarship. This statement should deal with your personal history, family background, intellectual interests, educational achievements, cultural opportunities to which you have been exposed, and the ways in which these experiences have affected you. Include information about awards or recognition you have received, participation in extracurricular activities, and special interests and abilities.
- Submit the original and 4 collated copies (summer and winter session participants need only submit an original plus 2 copies) of each of the following documents to the Office for Study Abroad by the application deadline:*
 - ❶ Application
 - ❷ Statement of proposed study
 - ❸ Personal profile
 - ❹ Transcript or grade report from ISIS (official transcripts are not required)
- Ask your referees to send their letters of recommendation directly to the Office for Study Abroad, 1111 UCC (University Capitol Centre). Letters may also be sent by e-mail to teresa-kout@uiowa.edu.*

Deadlines

Check the deadlines posted on the Office for Study Abroad web site. If the information posted is dated, do not assume that the deadline this year is the same as last year. Double check with the Office for Study Abroad.

Please inform your referees of the deadline. (There's a line for this purpose on the recommendation form.) If a letter of recommendation does not arrive by the application deadline, we will notify you.

Selection Process

Applications will be reviewed by the Study Abroad Scholarship Committee, a committee composed of ~15 faculty representing a wide variety of academic disciplines. 3-5 members will review each application independently. You will be notified of the outcome at the conclusion of the process. Note: It may take several weeks. Be patient!

Confidentiality Statement

The UI requests this information for the purpose of making a recommendation concerning your application for a scholarship. This information will be shared with faculty committees at the University of Iowa and with administrators of the scholarship program. In addition, notices about recipients of UI-administered scholarship programs are often sent to hometown newspapers for publication. No other persons outside the University are routinely provided this information.