#### Application Instructions

## Merit Scholarship for Study Abroad

available through the Study Abroad office for students studying abroad for Summer session program

### Accessing the application

The application is a fillable PDF form. You must print the completed document and submit it to Study Abroad via email (teresa-kout@uiowa.edu). You can open and fill out the form using any free program, such as Acrobat Reader, that opens PDF forms.

#### Eligibility requirements

- Undergraduate, full-time, degree-seeking UI student in good academic standing
- Minimum 3.33 overall cumulative GPA with at least 12 semester hours earned by application deadline
- Application to an approved, academic-credit-granting study abroad program earning at least three (3) semester hours

#### Completing the application

Submit each of the following documents to the Study Abroad office, via email (teresa-kout@uiowa.edu) by the application deadline:

- Application form.
- Statement of Proposed Study: On a separate sheet of paper, in 750 words or less, describe the study abroad program in which you intend to participate and/or the independent study project you are planning to undertake, and explain how you expect your time abroad to contribute to your academic and personal goals. Be sure to include your name and UID in the upper-right corner of the page.
- Personal Profile: Write a narrative description of yourself, explaining why you believe you are a strong candidate for a merit-based study abroad scholarship. This statement should deal with your personal history, family background, intellectual interests, educational achievements, cultural opportunities to which you have been exposed, and the ways in which these experiences have affected you. Include information about awards or recognition you have received, participation in extracurricular activities, and special interests and abilities. Be sure to include your name and UID in the upper-right corner of the page.
- Unofficial Grade Report: This is available on MyUI (look for GRADES tile). Be sure to include your name and UID in the upper-right corner of the page.
- Submit the entire application packet via email (teresa-kout@uiowa.edu) by the application deadline. Incomplete application packets will NOT be accepted.
- Two Letters of Recommendation: Referees should know you well and be Professors and/or Teaching Assistants at the University of Iowa. There are two forms labeled "Request for Recommendation Letter" on Page 3 of this application. Be sure to ask your referees early to give them plenty of time to complete the recommendation and submit by email (teresakout@uiowa.edu) for inclusion with your scholarship application. The Letters of Recommendation must be sent by the author of the letter via email (teresa-kout@uiowa.edu) for inclusion with the completed application.

#### **Deadlines**

Check the deadlines posted on the Study Abroad web site (<a href="http://international.uiowa.edu/study-abroad/funding">http://international.uiowa.edu/study-abroad/funding</a>). Late applications will not be accepted. Please inform your referees of the deadline as all Letters of Recommendation must arrive prior to the published deadline.

#### **Selection Process**

After the deadline, all applications will be reviewed by the Study Abroad Scholarship Committee. At least three members will review each application independently. You will be notified of the outcome at the conclusion of the process. *Note: It may take several weeks. Please be patient!* 

#### **Confidentiality Statement**

The UI requests this information for the purpose of making a recommendation concerning your application for a scholarship. This information will be shared with faculty committees at the University of Iowa and with administrators of the scholarship program. In addition, notices about recipients of UI-administered scholarship programs are often sent to hometown newspapers for publication. No other persons outside the University are routinely provided this information.

# Application

# Merit-Based Scholarships for Study Abroad

University of Iowa Study Abroad in UI International Programs

Student ID:	will be studying abroad next:						
Student ID:	☐ Summer session						
Semester hours earned: GPA: Home phone #: Expected date of graduation: E-Mail address: Destination: Program: Hometown: Sponsoring Institution: Description of previous experience in foreign countries (include dates, location, and purpose):  Names and addresses of the two professors/teaching assistants you've asked to submit letters of recommendation:	Name:		☐ First-Year	☐ Sophomore	☐ Junior	☐ Senior	
Semester hours earned: GPA:   GPA:   Home phone #: Expected date of graduation:   Destination:   Hometown: Program:   Program:   Description of previous experience in foreign countries (include dates, location, and purpose):	Student ID:		Major(s):				
Home phone #:	Current Mailing Address:		Minor/certificate:				
E-Mail address: Destination:			Semester hours e	earned:	GPA: _		
Hometown: Program: Sponsoring Institution: Description of previous experience in foreign countries (include dates, location, and purpose):  Names and addresses of the two professors/teaching assistants you've asked to submit letters of recommendation:	Home phone #:		Expected date of	f graduation:			
Hometown newspaper: Sponsoring Institution:  Description of previous experience in foreign countries (include dates, location, and purpose):  Names and addresses of the two professors/teaching assistants you've asked to submit letters of recommendation:	E-Mail address:		Destination:				
Description of previous experience in foreign countries (include dates, location, and purpose):  Names and addresses of the two professors/teaching assistants you've asked to submit letters of recommendation:	Hometown:		Program:				
Description of previous experience in foreign countries (include dates, location, and purpose):  Names and addresses of the two professors/teaching assistants you've asked to submit letters of recommendation:  Department Campus Address	Hometown newspaper:		Sponsoring Instit	tution:			
Name Department Campus Address	Names and addresses of the two pr	ofessors/teaching assis	tants you've asked to su	abmit letters of reco	ommendation		

Department

Campus Address

# Request for Letter of Recommendation

## Merit-Based Scholarships for Study Abroad

Summer Session

		Summer Session			
To be completed by the applicant:	Name of applicant:				
	Name of referee	:			
Application Deadline					
	Referee's depart	Referee's department:			
I have not waived my right to review the let	eter of recommendation	on you write on my behalf.			
	Applicant's signa	nture			
To the student: Please give this form to your referee with yo web site.)	our Application Dead	line included. (The deadlines are posted on the Study Abroad			
long and in what capacity you have known to	the applicant. The Stursonal suitability for h	scholarship for study abroad. In addition, please indicate how ady Abroad Scholarship Committee will appreciate your candid his/her/their proposed program of study abroad, and of the gram.			
		edu) for inclusion with student's application. This Letter of be added to the application by the deadline for consideration.			
	Thank	you.			
×					
Request for Letter of Recomme	endation	Merit-Based Scholarships for Study Abroad Summer Session			
To be completed by the applicant:	Name of applica	Name of applicant:			
	Name of referee	Name of referee:			
Application Deadline					
	Referee's department:				
I have not waived my right to review the let	eter of recommendation	on you write on my behalf.			
	Applicant's signature				

#### To the student:

Please give this form to your referee with your Application Deadline included. (The deadlines are posted on the Study Abroad web site.)

#### To the referee:

Please explain why you believe this student should be awarded a scholarship for study abroad. In addition, please indicate how long and in what capacity you have known the applicant. The Study Abroad Scholarship Committee will appreciate your candid appraisal of the applicant's academic and personal suitability for his/her/their proposed program of study abroad, and of the suitability of the program abroad to the applicant's academic program.

Please send your recommendation by email (teresa-kout@uiowa.edu) for inclusion with student's application. This Letter of Recommendation must be sent by the author of the letter via email and will be added to the application by the deadline for consideration.

Thank you.