

Application Instructions

Merit Scholarship for Study Abroad

available through the Study Abroad office for students studying abroad for Semester or Academic Year program

Accessing the application

The application is a fillable PDF form. You must print the completed document and submit it to Study Abroad via email (teresa-kout@uiowa.edu). You can open and fill out the form using any free program, such as Acrobat Reader, that opens PDF forms.

Eligibility requirements

- Undergraduate, full-time, degree-seeking UI student in good academic standing
- Minimum 3.33 overall cumulative GPA with at least 12 semester hours earned by application deadline
- Application to an approved, academic-credit-granting study abroad program earning at least twelve (12) semester hours

Completing the application

Submit each of the following documents to the Study Abroad office by email (teresa-kout@uiowa.edu) by the application deadline:

- **Application form.**
- **Statement of Proposed Study:** On a separate sheet of paper, in 750 words or less, describe the study abroad program in which you intend to participate and/or the independent study project you are planning to undertake, and explain how you expect your time abroad to contribute to your academic and personal goals. *Be sure to include your name and UID in the upper-right corner of the page.*
- **Personal Profile:** Write a narrative description of yourself, explaining why you believe you are a strong candidate for a merit-based study abroad scholarship. This statement should deal with your personal history, family background, intellectual interests, educational achievements, cultural opportunities to which you have been exposed, and the ways in which these experiences have affected you. Include information about awards or recognition you have received, participation in extracurricular activities, and special interests and abilities. *Be sure to include your name and UID in the upper-right corner of the page.*
- **Unofficial Grade Report:** This is available on MyUI (look for GRADES tile). *Be sure to include your name and UID in the upper-right corner of the page.*
- **Submit the entire application packet via email (teresa-kout@uiowa.edu) by the application deadline. Incomplete application packets will NOT be accepted.**
- **Two Letters of Recommendation:** Referees should know you well and be Professors and/or Teaching Assistants at the University of Iowa. There are two forms labeled “Request for Recommendation Letter” on Page 3 of this application. Be sure to ask your referees early to give them plenty of time to complete the recommendation and submit by email (teresa-kout@uiowa.edu) for inclusion with your scholarship application. *The Letters of Recommendation must be sent by the author of the letter via email (teresa-kout@uiowa.edu) for inclusion with the completed application.*

Deadlines

Check the deadlines posted on the Study Abroad web site (<http://international.uiowa.edu/study-abroad/funding>). Late applications will not be accepted. Please inform your referees of the deadline as all Letters of Recommendation must arrive prior to the published deadline.

Selection Process

After the deadline, all applications will be reviewed by the Study Abroad Scholarship Committee. At least three members will review each application independently. You will be notified of the outcome at the conclusion of the process. **Note: It may take several weeks. Please be patient!**

Confidentiality Statement

The UI requests this information for the purpose of making a recommendation concerning your application for a scholarship. This information will be shared with faculty committees at the University of Iowa and with administrators of the scholarship program. In addition, notices about recipients of UI-administered scholarship programs are often sent to hometown newspapers for publication. No other persons outside the University are routinely provided this information.

Request for Letter of Recommendation

Merit-Based Scholarships for Study Abroad

Semester/ Academic Year

To be completed by the applicant:

Name of applicant: _____

Name of referee: _____

Application Deadline

Referee's department: _____

I have not waived my right to review the letter of recommendation you write on my behalf.

Applicant's signature _____

To the student:

Please give this form to your referee with your Application Deadline included. (The deadlines are posted on the Study Abroad web site.)

To the referee:

Please explain why you believe this student should be awarded a scholarship for study abroad. In addition, please indicate how long and in what capacity you have known the applicant. The Study Abroad Scholarship Committee will appreciate your candid appraisal of the applicant's academic and personal suitability for his/her/their proposed program of study abroad, and of the suitability of the program abroad to the applicant's academic program.

Please send your recommendation submit by email (teresa-kout@uiowa.edu) for inclusion with your scholarship application. The Letters of Recommendation must be sent by the author of the letter via email and will be added to the application by the deadline for consideration.

Thank you.

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To the student:

Please give this form to your referee with your Application Deadline included. (The deadlines are posted on the Study Abroad web site.)

To the referee:

Please explain why you believe this student should be awarded a scholarship for study abroad. In addition, please indicate how long and in what capacity you have known the applicant. The Study Abroad Scholarship Committee will appreciate your candid appraisal of the applicant's academic and personal suitability for his/her/their proposed program of study abroad, and of the suitability of the program abroad to the applicant's academic program.

Please send your recommendation submit by email (teresa-kout@uiowa.edu) for inclusion with your scholarship application. The Letters of Recommendation must be sent by the author of the letter via email and will be added to the application by the deadline for consideration.

Thank you.