



University of Iowa

## Graphics Projects Order Form

Title of Job: \_\_\_\_\_

Contact person & Unit: \_\_\_\_\_

Phone: \_\_\_\_\_

Date of Order: \_\_\_\_\_

Project Deadline: \_\_\_\_\_

Text, sketch or other information about this project:

Classification:

- Advertisement
- Poster
- Flier
- Brochure
- Card
- Other

Dimensions:

- Letter (Tall, 8.5 x 11)
- Letter (Wide, 11 x 8.5)
- Legal (Tall, 8.5 x 14)
- Legal (Wide, 14 x 8.5)
- Other (please specify)

Color:

- Black & White
- More than one color
  
- Copy center printing
- Printing service
- Other
  
- Quantity of copy