



TRANSFER REQUEST FOR J-1 STUDENT

Instructions

1. Complete this form
2. Come to OISS during walk-in advising times
3. Bring to the appointment evidence that you have officially been admitted to the new school (i.e. letter from the Office of Admissions)

Transfer Procedure

1. You apply to another school and are admitted to that school.
2. Before the new school can issue a new DS-2019 for you, you must come to the OISS to set a "release date" upon which your SEVIS records will be electronically transferred to the new school.
3. After the transfer release date arrives, the new school will be able to issue a new DS-2019 for your new program.

Allowable Transfers

A J-1 student transfer can only be approved if you are transferring to a category as given below:

| University of Iowa J-1 Category | Allowable Categories at New Program |
|--|---|
| Student Non-Degree | Student Non-Degree |
| Student Bachelors | Student Bachelors, Student Masters, Student Doctorate |
| Student Masters | Student Masters, Student Doctorate |
| Student Doctorate | Student Doctorate |

Employment Eligibility

You can only work on campus at UI (if authorized) until the day before your transfer date.

Transfer Students Who Travel Outside the U.S.

If you plan to travel outside the U.S. and return after the release date from UI, you must obtain a DS-2019 from your new program and use that to enter the US. If you have been properly transferred and you have a valid visa with the UI program designation, you can use that to reenter with the new DS-2019. Carry all prior DS-2019 forms with you to verify the transfer.

Canceling the Transfer Release Date

The OISS can cancel or change your transfer plans any time up until the release date arrives. After the release date arrives, we have no further control over your SEVIS record, and you will then have to work with the new school if you wish to change your plans. For this reason, you need to remember the transfer release date that we choose during your appointment, which will be noted below, and request any changes BEFORE that date arrives.



J-1 Student Request to Transfer Out

Student Name: _____

UI Student ID Number: _____ Email: _____

School to which you plan to transfer: _____

J-1 Program Number at new school: _____ (must be obtained from new school)

Have you officially been admitted to the new school?:

No Yes *If yes, please provide official evidence, such as an admission letter from Office of Admissions.*

When do you plan to begin classes at the new school (month/day/year)? _____

What is the last day of classes for you at the University of Iowa (month/day/year)? _____

Are you currently employed at the University of Iowa?

No Yes *If yes, when do you wish your employment at UI to end? (month/day/year) _____*

Do you have any plans to travel outside the U.S. between now and the start of classes at your new school?

No Yes

To be completed by OISS adviser:

Release Date Agreed Upon During OISS Appointment: _____

By signing below, I understand that the transfer release date noted above is the latest date I can legally work on the campus of the University of Iowa.

Student Signature: _____ Date: _____

OISS Adviser Signature: _____ Date: _____