

## Request to Travel to High Risk Destination - Group Leader

**Instructions:** Please fill out this form with as much detail as possible and return it to safety-abroad@uiowa.edu. This form will be used by the University of Iowa Travel Advisory Committee to assess whether you and your student travel group will be approved to travel internationally. Please direct all questions to safety-abroad@uiowa.edu. There may be follow-up questions regarding information you provide on this form. Please be aware that there is no guarantee that your travel proposal will be approved.

Name:

Title:

Date:

UI Email:

Destination Under Review:

Department/Unit:

Dates of Travel:

Undergrad:

Grad:

---

Description of international travel plan:

1. What goals are your students meeting by traveling internationally for a university purpose with you?

2. If your proposal is not approved in this location, where else might the group be able to meet these goals? Could goals be met here in the United States, if not abroad? Please list alternative destinations.

3. Please describe on-location supports (i.e. a university or organization you will be affiliated with at the site, UI faculty/staff accompaniment, housing and ground transportation, etc.). Include names, addresses and contact information, if available.

***Before answering Question 4, you are required to read the following reports/notices specific to your location. Your answer should reflect comprehension of information contained in the reports. While this list is not exhaustive, these are the main risk assessment tools that the University of Iowa consults.***

- U.S. Department of State Travel Advisory: <https://travel.state.gov>
- Centers for Disease Control and Prevention Travel Notices: <http://www.cdc.gov/>
- Overseas Security Advisory Council Crime and Safety Reports: <https://www.osac.gov>
- Optional: If you would like to review UI private security partner analysis for your destination you may contact [safety-abroad@uiowa.edu](mailto:safety-abroad@uiowa.edu) for assistance.

4. Please describe the risks referenced in the above documents and indicate how you would mitigate those risks. Include emergency preparedness plans, safety procedures, and locations that you plan on traveling to or avoiding.

Group Leader  
Signature:

Date: