UI ISSS Sample Assessment Plan

I. Learning Outcomes

- [Theme 1] Learning outcome 1
- [Theme 2] Learning outcome 2
- [Theme 3] Learning outcome 3

II. How Do You Plan to Use the Data?

1. Accountability purpose

- Basic data collection – participant numbers, demographics, etc.
- Whether the learning outcomes have been met
- Showcase student learning in the program

2. Program improvement purpose

- What's going well?
- What are the areas for improvement?
- Whether the program is effective and useful

3. Marketing purpose

- How do students learn about the program?
- Using the demographical data – visual representation of who the students can connect to by participating in the program
- Learning outcomes
- Quotes from students

4. Celebration/ purpose

- Celebrating students' growth/journey

5. Other?

III. Assessment and Data Collection Plan

- Registration
- Attendance
- Survey
- 1 minute reflection, etc.

IV. Reporting

- Compile the data in written format

V. Debrief and Next Step

- Share the report with all stake holders
- Have a debrief meeting with all stake holders
- Take the report & the debrief meeting notes to next planning meeting