

MEMORANDUM OF UNDERSTANDING PROPOSAL FORM

Name of individual submitting proposal: _____

Title and Department/College: _____

Email Address: _____ Phone: _____

Name of DEO/Collegiate Dean: _____

Please answer the following questions in order to expedite the review of the proposed agreement:

1. Partner Institution Information:

Name: _____

Country: _____ City: _____

Website: _____

Contact Person: _____

Position Title: _____

Email: _____

2. Briefly describe any history to this point with the partner institution:

3. What are the goals of the partnership and how will it benefit the UI and your department/college?

4. Are there any commitments of time, effort, and/or university resources or funding required to achieve the desired outcomes over the term of the agreement? These commitments must have the approval/support of your department/college and will need to be detailed in a subsidiary agreement or addendum to the general Memorandum of Understanding.

No

Yes – Please detail these commitments in the space provided below.

Please email the completed proposal form to the Associate Provost and Dean of International Programs, Russ Ganim (russell-ganim@uiowa.edu).